

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, March 25, 2014 – 6:30 p.m.
High School Library
Amended Minutes

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, L. Murray, M. Nelson, and M. Stauffenberg – six (6). Absent – Preston – one (1).
- Also present: Supt. Harrod, R. Schnitzler, K. Flanigan, R. Haines, D. Conrad, J. Snipes, J. Palicki, S. Delya, J. Emerson, A. Furbee, T. Steele, C. Creek, J. Finkelstein, T. Weber, C. Majerski, J. DePoister and Clerk Fortin - seventeen (17).
- Visitors: J. O'Reilly, C. Wengelewski, N. & J. Kaufman, K. Short, K. Jurgenson, parents and family members of the Special Olympians and Junior Achievement Company -approximately 50 visitors.
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Agenda Items Moved by Nelson, seconded by Dodge to add the following additional agenda items:
V. Consent Agenda
C. Resignations
 Meghann Carlile, Speech Language Assistant at the end of the 2013-2014 school year.
 Jon Shinabarger, Middle School Lunch Detention Supervisor effective 3/14/14
VIII. New Business
 O. Accept Illinois Century Network Response to the Broadband Connectivity Project
- Ayes: Nelson, Dodge, Hofmeister, Mallaney, Murray, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Public Hearing Regarding Holidays Moved by Nelson, seconded by Hofmeister to open a public hearing regarding the holiday attendance proposal. Ayes: Nelson, Hofmeister, Dodge, Mallaney, Murray, and Stauffenberg - six (6). Nays: None (0). Motion carried. The public hearing opened at 6:32 p.m.
- There were no comments from the public, Board nor staff regarding this agenda item.
- Moved by Dodge, seconded by Hofmeister to close the public hearing regarding the holiday attendance proposal. Ayes: Dodge, Hofmeister, Mallaney, Murray, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried. The public hearing ended at 6:33 p.m.
- Other Public Hearings/ Petitions/ Comments Andy Furbee, Director of Special Education, introduced the Basketball Special Olympics Individual Skills State coaches, who in turn introduced the District wide team members and their medal accomplishments.
- Kelly Short, Junior Achievement Company sponsor, introduced uMug and String It! team members, who in turn, presented their products and company statistics to the Board of Education. It is hoped the teams will return after future competitions to share their successes.

Roger Schnitzler, High School Principal, recognized High School Agriculture teacher, Corinne Wengelewski, for receiving the Illinois Teacher Turn Key Award at the National Vocational Ag Teachers Convention in 2013.

Karin Jurgenson, Media Specialist, presented the Annual Library Per Capita Report to the Board of Education. Strengths include: full-time staff in every building, as well as library automation and organized collections that support the curriculum and Common-Core standards. Also, the State of Illinois FY 13 “Back to Books” grant in the amount of \$4,134.00 was awarded for the project entitled “Memoir Project”.

A PTO representative was unavailable for an update to the Board.

Reports of
Committees

Building Committee – No report given.

Finance Committee – Chairman Mallaney reported the committee met this evening and discussed the following:

- A State revenue update was given
- The Committee recommends the approval of the Safe Harbor Schools Contract and the Middle School Office renovation Change Order No. 1.
- Fees for the 2014-2015 school year
- First reading of Board policies
- The Committee recommends the approval of the ICN agreement
- Drawings to change the District Office

Curriculum, Instruction, and Assessment Committee – Cathy Creek, Director of Curriculum and Assessment, reported the big topic at their recent meeting was lesson plan collaboration, which should be finalized by the end of the year. Today was the District’s first experience with PARCC testing, which went very smoothly. On April 2nd, there will be a “workshop carousel” of 13 groups of teachers presenting to their peers showcasing technology practices that are excelling in the classroom.

Technology Committee – Tom Steele reported due to the snow storm, the Committee met via online discussion. A major discussion item involved the infrastructure into the Village of Manteno for internet capacity from Interstate 57 to the Middle School. This is a unique project which Tom has been working on for several years, There is potential for large future cost savings with regard to monthly internet charges. There will be an opportunity to amortize the approximate cost potential of \$93,000 (probably more realistically approximately \$70,000) over five years, with the right to rescind at any time prior to ICN committing funds and subject to USAC approval of the project. The Board is encouraging Tom to move forward and commit to the project at this point. Discussion continues regarding Chromebooks.

Consent
Agenda

Moved by Dodge, seconded by Nelson to approve the following items:

A. Minutes

- Regular Board Meeting of February 25, 2014
- Executive Session Meeting of February 25, 2014

B. Financial Reports

- Summary of Cash/Investment/Fund Balances Report
- M-T-D/Y-T-D Revenue/Expenditure Summary Reports
- Cost Analysis – Education; Cost Analysis – O & M
- Revenue Report
- Expenditure Report
- O & M Gas and Electric Expenditure Report
- Food Service Report
- Payroll Extras Report
- Imprest Check Report
- Accounts Payable Report
- ISDLAF Report
- Activity Account Reports
- Additional Accounts Payable

C. Resignations effective at the end of the 2013-2014 school year (unless otherwise noted)

- Julie Quinn, Middle School Teacher
- Tim VanSwol, Middle School Athletic Director
- Sarah Settles, Cross Country Coach
- Meghann Carlile, Speech Language Assistant
- Jon Shinabarger, Middle School Lunch Detention Supervisor effective 3/14/14

D. Employments

- Annette Horan, Route Bus Driver effective March 3, 2014
- Becky Agent, long term substitute teacher for first grade from approximately April 20, 2014 thru the end of the 2013-2014 school year
- Hollie O’Nions, long-term substitute for Jump Start Paraprofessional for approximately six weeks beginning February 27, 2014

E. Declare Surplus – Manteno High School Equipment Surplus list 2014

F. Donation Acceptance from the First Presbyterian Church of Manteno of a sound amplifier/mixer to the Elementary School.

G. Approve High School Handbook Changes for the 2014-2015 school year as presented

H. First reading of Board Policies:

2.30 School District Elections, 2.110 Qualifications, Term, and Duties of Board Officers; 2.240 Board Policy Development; 2.240-E1 PRESS Issue Updates; 2:240-E2 Developing Local Policy; 2.240-E3 Policy Manual Updates; 4.30 Revenue and Investments; 4.170-AP6-Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED; 5.10 Equal Employment Opportunity and Minority Recruitment; 6.20 School Year Calendar and Day; 6.60 Curriculum Content; 6.60-AP Comprehensive Health Education Program; 6.60-E Notice to Parents/Guardians of Students Enrolled in Family Life and Sex

Education Classes; 6.235 Access to Electronic Networks; 7.70 Compulsory School Attendance; 7.140 Search and Seizure; 7.180 Preventing Bullying, Intimidation, and Harassment; 7.185 Teen Dating Violence Prohibited; 7.185-E Teen Dating Violence Prohibited; 7.190 Student Discipline; and 7.260 Exemption from Physical Activity

- I. Approve Door-to-Door Fundraiser (High School Softball team selling 3x5 flags for \$20)

Ayes: Dodge, Nelson, Hofmeister, Mallaney, Murray, and Stauffenberg - six (6). Nays – none (0). Motion carried.

Unit Office Supt. Harrod reported on the following:

1. Congratulations to the Special Olympians who attended the basketball Special Olympics Individual Skills State competition at Horton Field House at Illinois State University on Saturday March 15th. Supt. Harrod was there to witness this fantastic event.
2. High School students, Leeann Randall and Gabe Alfaro were named to the I-8 All Conference Scholastic Bowl Team. The academic team went 202 at the Conference Tournament on March 6th. The team traveled to Streator on Monday, March 10th for Regionals.
3. Seventh grade student, Kalli Jungles was selected as the seventh grade essay winner in the Kankakee Chapter, National Society of the Daughters of the American Revolution (DAR) essay contest. She was invited to the DAR 92nd Honor's Day Tea on Saturday February 15th where she read her essay "The Lives of Children during the American Revolution".
4. Congratulations to the 7th Grade Volleyball Team who made it to State on Saturday, March 15th in Peoria, IL. After winning their first match against Homer, IL in the opening Elite Eight rounds, they advanced to the semifinals where they lost their first match of their season playing three games to Channahon. They played again on Tuesday, March 18th and beat Edwardsville Lincoln for third place in state. They ended their season with a perfect **regular** season record of 24-0; they were the Kan-Will Conference Champs, Kan-Will Conference Tourney Champs, Hickory Creek Tourney Champs, 7 4A Regional Champs, and 7 4A Sectional Champs. Their overall season record was 26-1.
5. Congratulations to Middle School Wrestlers, Caleb Boudreau, Jeff Franc, and Josh Keane who advanced to the IESA State Wrestling Tournament at Northern Illinois University on Friday, March 14th. Jeff Franc made it to the semifinals in the 119lbs division. Caleb Boudreau and Josh Keane made it to the first round where they finished their successful season.
6. At the Herscher Swing and Sing Competition on Saturday, March 15th, Middle School Grand Paws were named Grand Champions and Manteno Schools were named the overall Sweepstakes Champions.
7. Pennies for Patients - during the month of February, the Elementary School collected change to donate to the Leukemia and Lymphoma Society's School and Youth programs. Thanks to all the contributions, they were able to raise \$161.75.
8. The 4th Annual Show Choir Gala will be Saturday, April 5, 2014. Seating starts at 5:15PM and the show begins at 7:00PM. Tickets are \$30 per person. Contact mantenogala@gmail.com to make a reservation.
9. Sarah Gaither, Praveen Madan, and Lucas Robbins competed at the Sectional WYSE Competition on Thursday, March 20th at North Central College. Sarah Gaither placed 3rd in both biology and chemistry and will advance to the state competition in April.

10. Administration – Thank you! – Mrs. Harrod took a moment to thank the Admin team for the support and perseverance during this long winter season. The team has always stepped up to the plate and handled any diversity along the way.

Old Business

Pledge Deposit Agreement Moved by Dodge, seconded by Nelson to remove the Pledge Depository Agreement from the agenda. Ayes: Dodge, Nelson, Hofmeister, Mallaney, Murray, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve MS Office Renovation CO #1 Moved by Mallaney, seconded by Hofmeister to approve Kevin Nugent Construction, Inc. Change Order No. 1 in the amount of \$576.00 for a new contract sum of \$64,454.00 as presented. Ayes: Mallaney, Hofmeister, Dodge, Murray, Nelson, and Stauffenberg - six (6). Nays – none (0). Motion carried.

New Business

Approval Holiday Proposal Moved by Murray, seconded by Dodge to approve the proposal to hold school, schedule, teacher’s institutes, conduct parent-teacher conferences, or conduct staff development activities on the following holidays: the third Monday in January (the birthday of Dr. Martin Luther King, Jr.); February 12 (the birthday of President Abraham Lincoln); the first Monday in March (known as Casimir Pulaski’s birthday); the second Monday in October (Columbus Day), and November 11 (Veterans’ Day) as presented. Ayes: Murray, Dodge, Hofmeister, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve 2014-2015 School Fees Moved by Dodge, seconded by Nelson to set the 2014-2015 school fees as presented. (Registration fees: K-1 \$95; 2-5 - \$125; 6-8 - \$150; 9-12 - \$170
Optional program – Driver’s Education \$220
KACC \$140
Extracurricular Participation Fee - \$75
Student Parking - \$75 full year, \$40 second semester
Milk-\$.30 and Lunch K-1- \$2.20; 2-12 - \$2.25; **Adult EC - MS-\$2.80 – Adult HS - \$2.85**
High School Gate Adult - \$4 and students \$3.00 (with ID – no cost)
Middle School Gate Adult - \$3 and students \$2.00 (with ID – no cost)
Family Athletic Pass - \$100
Individual Athletic Pass - \$50
Golden Pass (Manteno Residents 65 and up) – Free
Senior Citizen Discount (60 and up) - \$2.00 discount per event)
Ayes: Dodge, Nelson, Hofmeister, Mallaney, Murray, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve 2014-2015 IHSA Membership Moved by Murray, seconded by Hofmeister to approve the 2014-2015 IHSA membership as presented. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.

Approve Moved by Dodge, seconded by Nelson to approve the 2014-2015 IESA membership as

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2014-2015 presented. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.
IESA
Membership

Approve Moved by Hofmeister, seconded by Murray to approve the third amended 2013-2014
Third school calendar as presented. Voice vote: All ayes – six (6). Nays – none (0).
Amended Motion carried.
2013-2014
Public School
Calendar

Approve Moved by Nelson, seconded by Murray to approve the Resolution Regarding Dismissal
Resolution of First, Second and/or Third Year Probationary Teachers. Ayes: Nelson, Murray,
Regarding Dodge, Hofmeister, Mallaney, and Stauffenberg – six (6). Nays – none (0).
Dismissal of Motion carried.
1st, 2nd and/or
3rd Year Probationary
Teachers

Approve Moved by Dodge, seconded by Nelson to approve the Resolution Regarding Non-Renewal
Resolution and Honorable Dismissal of Teachers as presented. Ayes: Dodge, Nelson, Hofmeister,
Regarding Mallaney, Murray, and Stauffenberg – six (6). Nays – none (0). Motion carried.
Non-Renewal
And Honorable
Dismissal
Of Teachers

Approve Moved by Mallaney, seconded by Murray to approve the administration's recommendation
Tenured for tenured certified staff contractual agreement renewals for the 2014-2015 school year
Certified as presented. Ayes: Mallaney, Murray, Dodge, Hofmeister, Nelson, and Stauffenberg -
Staff six (6). Nays – none (0). Motion carried.
Renewals
For 2014-2015

Approve Moved by Dodge, seconded by Murray to approve the fourth year probationary
Fourth Year teachers to achieve tenure upon their first day as they return to work in the 2014-2015
Probationary school year as presented. Ayes: Dodge, Murray, Hofmeister, Mallaney, Nelson,
Teachers to and Stauffenberg – six (6). Nays – none (0). Motion carried.
Achieve
Tenure

Approve Moved by Nelson, seconded by Murray to approve the renewal of part-time
Non-Tenured and full time first, second and third year probationary teachers for the 2014-2015 school
Certified year as presented. Ayes: Nelson, Murray, Dodge, Hofmeister, Mallaney, and
Staff Stauffenberg – six (6). Nays – none (0). Motion carried.
Renewals for
2014-2015
School Year

- Approve Illinois Century Network Response Moved by Mallaney, seconded by Hofmeister to accept Illinois Century Network response to the Broadband Connectivity Project with one-time costs amortized over 60 months with the right to rescind at any time prior to ICN committing funds and subject to USAC approval of the project as presented. Ayes: Mallaney, Hofmeister, Dodge, Murray, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve Safe Harbor School Contract Moved by Nelson, seconded by Dodge to approve the Safe Harbor School Contract for three years from July 1, 2014 to June 30, 2017 as presented. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Murray, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve 2014-2015 School Calendar Moved by Hofmeister, seconded by Murray to approve the 2014-2015 school calendar as presented. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.
- Approve Kevin Nugent Construction Final Pymt. & MS Office Renovation Close Out Moved by Nelson, seconded by Murray to approve the final payment to Kevin Nugent Construction in the amount of \$6,963.80 for a project close-out as presented. Ayes: Nelson, Murray, Dodge, Hofmeister, Mallaney, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Anticipated Future Items
1. Approve High School Upper Bleacher Replacement Contract
 2. Summer Employments
 3. Extended School Year and Summer School Employments
- Executive Session Moved by Dodge, seconded by Nelson to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel. Ayes: Dodge, Nelson, Hofmeister, Mallaney, Murray, and Stauffenberg – six (6). Nays – none (0). Motion carried. Open Session ended at 7:27 p.m.
- Return to Open Session Moved by Nelson, seconded by Dodge to close Executive Session and to return to Open Session. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Murray, and Stauffenberg – six (6). Nays – none (0). Executive Session ended at 8:27 p.m.
- Approve Resolution Regarding Reclassification Of Principal Moved by Dodge, seconded by Murray to approve the Resolution Regarding Reclassification of Principal as presented. Ayes: Dodge, Murray, Hofmeister, Mallaney, Nelson and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Adjourn Moved by Nelson, seconded by Hofmeister to adjourn the meeting at 8:28 p.m.

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Meeting Ayes: Nelson, Hofmeister, Dodge, Mallaney, Murray, and Stauffenberg – six (6).
Nays – none (0). Motion carried.

**Mark Stauffenberg*

**Patrick Mallaney*

Mark Stauffenberg – President

Patrick Mallaney – Secretary

MKS/PM/df

*Original signatures are on file at the District Office